

**Income Maintenance Advisory Committee
Committee Charter
Public Assistance Program Integrity/Fraud Prevention Subcommittee**

Purpose/Scope:

Created as an ad-hoc committee in June 2003 by agreement of the Income Maintenance Advisory Committee to assess the State's goals related to issues of program integrity, fraud prevention, payment accuracy, error reduction. The Committee will identify the level of funding and staff resources currently available for such programs, and determine methods and options for cost effective and efficient program integrity/fraud administration, based on needs established by DHFS and DWD. The Committee will also examine ways to relieve workload at the local level, improve program accuracy through front-end verification, and increase the establishment of claims for the recovery of overissued benefits. The Committee will coordinate efforts with other IMAC Subcommittees, including Quality Assurance, Policy Improvement, and Information Technology. The Committee will also develop a liaison with the W-2 Advisory Committee. The Committee will make program administration and funding recommendations to IMAC, and share recommendations with the W-2 Advisory Committee.

Priorities:

1. The source and adequacy of funding for Public Assistance Program Integrity and Fraud functions, including strategies to increase program revenue at the state and local level by increasing collection/recovery activities.
2. Methodology for distribution of available funds at the state and local level. Currently, DHFS and DWD require local IM and W-2 agencies to separate program integrity (fraud prevention) from fraud investigative services. Funding for program integrity is included as an allocation in the IM and W2 contracts, for activities associated with program integrity (fraud prevention). Fraud investigative services (the determination of fraudulent intent) is paid on a pay-for-performance model in which the agency providing the service is paid based on the number of hours invested in a fraud investigation.
3. Level of local agency retention of recovered overissued benefits as an incentive to increase and fund program integrity and payment accuracy activities.
4. Cost allocation of the administrative expenses attributed to the programs associated with a fraud referrals, investigations, and outcome of the investigations.
5. Coordination of DHFS and DWD administered program integrity and fraud programs, including formal liaison with the IM Advisory Committee, and the C&I subcommittee of the W-2 advisory committee
6. IM and W-2 contract language relative to program integrity and fraud responsibilities, including the development and administration of local plans.
7. Optional service delivery models for various size geographical areas and agencies, such as consortiums of smaller agencies, or contracting between agencies for program integrity, fraud investigations, claims establishment, etc.
8. Opportunities to modify work processes, utilizing program integrity/fraud staff to relieve workload of IM and W-2 eligibility workers and case managers.

Goals:

1. Increase program integrity and fraud prevention activities at the local level;
2. Improve efficiency and effectiveness of the administration of public assistance program integrity and fraud prevention programs
3. Ease workload for local agency workers
4. Increase the establishment of claims and recovery of overissued benefits

5. Provide public information and customer education about program integrity and fraud prevention in Wisconsin

Membership and staffing responsibilities:

Local agency representatives recruited by the DHFS regional offices – with the goal of representation from each region and members of the Wisconsin Association of Public Assistance Fraud (WAPAF). The Division of Health Care Financing names state agency representatives.

Members:

Co-chair – Rick Zynda, Bureau of Income Maintenance Administration, DHCF

Co-chair - Mike Poma, Milwaukee County HSD (Milwaukee Region)

Public Assistance Fraud - Tony Welch, DHCF

Public Assistance Fraud - Charles Billings, DHCF

Quality Assurance Section - John Haine, DHCF

IT Section - Pam Kiern, DHCF

Food Stamp Policy Section - Jeff Brikowski, DHCF

Medicaid Policy Section - DHCF, Nancy Foss,

Public Assistance Collections, Child Care, W-2 - Fay Simonini, DWD

Northeastern Region - Rich Basiliere, Outagamie County

Craig Kasten, Oconto County (Backup)

Northern Region - Jan Alft, Marathon County Dept of Employment & Training

Mary Pat Mertens, Wood Co DSS (Backup)

Western Region - Jim Borgeson, Douglass County

Nancy Muller, St. Croix County (Backup)

Southeastern Region – Mary Mireles, Racine County

Southern Region – Virginia Wiedenfeld (Christy Duhr – Backup), Richland County

Richard Eddings, Dane County (Backup)

Wisconsin Association of Public Assistance Fraud (WAPAF) - Gene Kucharski, Portage County

Recording meeting minutes will be shared among committee members, with each member taking a turn. The Co-Chairs will be responsible for distributing the draft minutes for comments, and posting approved minutes on the IMAC website.

Meeting Schedule:

Business will be conducted in meetings, conference calls and using e-mail. The co-chairs, following discussion with the committee, will develop the schedule. The first meeting will be on August 14, 2003 from 1:00 PM – 3:30 PM in Room 1050A, 1 West Wilson Street, Madison, WI.

Assignments, products and milestones:

1. Review draft of committee charter – reviewing priorities and goals – finalize charter
2. Identify activities and products to address priorities and goals
3. Prioritize committee activities and target dates to achieve goals
4. Establish meeting schedule